



Tuesday, August 11, 2015
Board of Education Meeting Minutes

RUSH-HENRIETTA CENTRAL SCHOOL DISTRICT

District No. 1 of the Towns of Rush, Henrietta, Pittsford, and Brighton

All appendices referenced to, herein, are incorporated into and made a part of the official minutes of this meeting to the same extent as if fully set forth.

In Attendance:

- Board members: Mrs. Diane E. McBride, President
Mrs. Sue A. Smith, Vice president
Mr. Robert C. Bower
Mrs. Jean M. Chaudari
Mr. Robert L. Cook
Mr. Sean P. McCormick
Mrs. Phyllis P. Wickerham
- Others: Dr. J. Kenneth Graham Jr., Superintendent of Schools
Mr. George DesMarteau, School Attorney
Mrs. Sheryl Brege, Acting School District Clerk
Ms. Nerlande Anselme, Assistant Superintendent, Student and Family Services
Mr. Andrew Whitmore, Assistant Superintendent, School Finance and Operations
Ms. Dina Wilson, Assistant Superintendent, Curriculum and Instruction
- Absent: Dr. Patrick McCue, Assistant Superintendent, Human Resources and Strategic Initiatives
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1. BOARD OF EDUCATION MEETING – GENERAL

A. Board of Education Members, Superintendent of Schools, School Attorney, School District Clerk, Cabinet Members

See above attendance.

B. Meeting Information

The regular meeting of the Board of Education of the Rush-Henrietta Central School District was held Tuesday, August 11, 2015, in the Dee Strickland Conference Room at the Parker Administration Building, 2034 Lehigh Station Road, Henrietta, NY 14467.

2. OPENING OF PUBLIC MEETING

A. Call to Order

Mrs. McBride called the meeting to order at 5:31 p.m.

3. EXECUTIVE SESSION

- A. The Board entered into executive session to discuss the fourth quarter Employee Grievance Report, the appointment of an assistant principal, an appeal of a decision to not transport a student beyond the 15-mile limit, and the status of contract negotiations with employee bargaining units.

**MOTION TO ENTER INTO EXECUTIVE SESSION
AT 5:31 P.M. TO DISCUSS PERSONNEL ISSUES**

AND AN APPEAL

MOVED: Mrs. Smith

SECONDED: Mr. Bower

MOTION CARRIED: 7-0

**MOTION TO END EXECUTIVE SESSION AT 6:25 P.M.
AND RETURN TO THE PUBLIC MEETING**

**MOVED: Mrs. Wickerham
SECONDED: Mrs. Chaudari
MOTION CARRIED: 7-0**

4. RETURN TO PUBLIC MEETING

A. Recall to Order, Pledge of Allegiance, Introductions, Agenda Review, and Announcements

Mrs. McBride recalled the meeting to order at 6:30 p.m. The Pledge of Allegiance was recited and introductions were done. Under agenda review, Mrs. McBride added a new agenda item 6, Appeal Decision, and item #28 was added to the personnel actions. The rest of the agenda items were renumbered.

5. PUBLIC FORUM

A. Audience Members May Address the Board of Education Regarding Items of Interest Not on the Agenda

No one signed up to speak.

6. APPEAL DECISION

- A. Action pertaining to the denial of the request to transport student “AE” beyond the 15-mile limit

**MOTION TO DENY THE REQUEST TO TRANSPORT
STUDENT “AE” BEYOND THE 15-MILE LIMIT**

**MOVED: Mrs. Smith
SECONDED: Mrs. Wickerham
MOTION CARRIED: 7-0**

7. CONSENT AGENDA ITEMS FOR ROUTINE MATTERS (Reference appendices #7A-N)

- A. Report of bills audited and paid during June 2015
- B. Action pertaining to acceptance of the June treasurer’s report and budget transfers
- C. Action pertaining to the award of bids – Contract student transportation, Course Description Guide, Automotive filters, Printer cartridges, Offset paper, Custodial polyliners and paper supplies, and Athletic supplies
- D. Action pertaining to acceptance of change order #EC-003 – Kyle R. Lawrence Electric – CIP 2014 - \$308
- E. Action pertaining to approval of the emergency capital project repair resolution – Sperry fire alarm system
- F. Action pertaining to authorization of the superintendent to sign the Consulting Services Agreement with US Employee Benefits Services Group for Affordable Care Act compliance support
- G. Action pertaining to approval of a donation – Arts Alive Scholarship – FIJI Water and Wonderful Giving
- H. Action pertaining to approval of a donation – Musical instrument
- I. Action pertaining to approval of an overnight field trip – Manhattan College Cross Country Invitational, NYC (October 9-11, 2015)
- J. Action pertaining to approval of CSE/CPSE recommendations
- K. Action pertaining to approval of Board of Education annual reorganizational meeting minutes – 7/14/15
- L. Action pertaining to approval of Board of Education regular meeting minutes – 7/14/15
- M. Action pertaining to approval of Board of Education special meeting minutes – 7/29/15
- N. Action pertaining to approval of Finance & Audit Committee meeting minutes – 8/6/15

**MOTION PERTAINING TO ACCEPTANCE
OF CONSENT AGENDA ITEMS #7A-N**

**MOVED: Mrs. Chaudari
SECONDED: Mr. Bower
MOTION CARRIED: 7-0**

8. PERSONNEL ACTIONS (Reference appendix #8A)

- A. Action pertaining to approval of personnel actions

**MOTION PERTAINING TO APPROVAL
OF PERSONNEL ACTIONS**

**MOVED: Mrs. Wickerham
SECONDED: Mr. Cook
MOTION CARRIED: 7-0**

9. FUND BALANCE AND TAX WARRANT (Reference appendices #9A-E)

A. Tax Rate Setting Process

Mr. Whitmore reviewed the Fund Balance and Tax Warrant information.

- B. Action pertaining to approval of a resolution providing for the transfer of funds to reserves**

**MOTION PERTAINING TO APPROVAL OF A
RESOLUTION PROVIDING FOR THE
TRANSFER OF FUNDS TO RESERVES**

**MOVED: Mr. Bower
SECONDED: Mrs. Wickerham
MOTION CARRIED: 7-0**

- C. Action pertaining to the retention of funds – Section 1318 Real Property Tax Law memo**

**MOTION PERTAINING TO THE RETENTION
OF FUNDS – SECTION 1318 REAL
PROPERTY TAX LAW MEMO**

**MOVED: Mrs. Wickerham
SECONDED: Mrs. Smith
MOTION CARRIED: 7-0**

- D. Action pertaining to approval of the tax levy and rate**

**MOTION PERTAINING TO APPROVAL
OF THE TAX LEVY AND RATE**

**MOVED: Mrs. Chaudari
SECONDED: Mrs. Wickerham
MOTION CARRIED: 7-0**

- E. Tax Rates memo**

10. DISTRICT POLICIES, REGULATIONS, AND EXHIBITS (FIRST READ) (Reference appendix #10A)

- A. 5150, 5280, 5330, 5420, 9110.4, 9110.4-R, 9120.1, 9160, 9230, 9230-E.1, 9230-E.2, 9230-E.3, 9230-E.4, 9260-R, 9310, 9460, 9520.2-R, 9720**

The policies were reviewed. Changes were made to: 5150, 5330, 9230-E.2, 9230-E.3, 9230-E.4, 9460, and 9720. Regulation 9260-R was sent back to Policy Committee for further work. Policy 5420 was removed from consideration as the proposed changes had been previously approved by the board.

11. WORKSHOP: STRATEGIC PLANNING – MISSION/VISION REVIEW (PART II)

(References appendices #11A-B)

A. Mission and Vision Statement – Revision 1

B. District Mission and Vision Review 2015-16

Dr. Graham explained that the District Mission and Vision statement is a work in progress. He will be seeking input from various stakeholder groups. Dr. Graham reviewed the Administrative suggestions (included in the board packet) outlining their thinking behind the suggested changes. After discussion, the board agreed to some of the administrative suggestions and made some additional revisions. School Principals will review the revised document with their building staff in September. Dr. Graham plans to review this with DPAC at their October meeting, and plans to send it out to the employee associations. He will also be utilizing media through our R-H website, Facebook, and the District Newsletter. He will keep the board apprised of any suggestions for changes that he receives.

12. SUPERINTENDENT’S REPORT (Reference appendices #12A-E)

A. Written: Teacher Center – Annual Report

B. Written: Collegial Coaching – Annual Report

C. Written: Summer Programs – Status Report

D. Written: Student Referrals and Suspensions – Second Semester

E. Written: Chromebook Parent Letter

F. Oral: School Reconfiguration – Status Report

Ms. Anselme reported that letters went out to parents of students who would have to change schools in the 2017 school year offering a choice. She was pleased to report that the response rate has been remarkable. She has given parents a deadline of August 15th. After that date, she will start making phone calls.

G. Oral: School Schedules

Dr. Graham reported that School Tool has been implemented to produce this year’s student schedules, and that there have been some issues, primarily with the timing of the release of the high school schedules and the linkage to some elementary teacher assignments. The Roth schedule has been a problem due to its complexity, but is expected to be completed Thursday, August 16.

H. Oral: Strategic Planning Forum

Dr. Graham reported that this year the Strategic Planning Forum’s meeting structure was changed. A feedback sheet went out and the majority of participants liked the new format. He will be meeting with Cabinet and other administrator’s to debrief and plan for next year. He will also scope out alternate locations. Next year there will be more of a focus on District Priorities. Mr. McCormick commented that he was impressed with the social studies presentation and would like to observe that work in the classroom. It was agreed that inquiry-based learning in action would be the focus of one of the board’s school visits.

I. Oral: Opening of Schools

This year Opening Day Kickoff will be broadcast live from Winslow Elementary School starting at 8 a.m. Dr. Graham plans to have a different style kickoff, involving board members, Cabinet, and RHEA union.

J. Oral: Homecoming

Dr. Graham informed the board that Homecoming is scheduled for Saturday, September 19.

13. OLD BUSINESS (Reference appendix #13A)

A. Board Appointments & Liaisons for 2015-2016

The updated list was reviewed and confirmed.

14. NEW BUSINESS (Reference appendices #14A-B)

A. Board of Education Henrietta Post Columns – Planning

The Henrietta Post columns were reviewed and changes were made. Dr. Graham will prepare an updated draft for the September 8 board meeting.

B. Board Goals and Objectives - Planning

The goals were reviewed. Dr. Graham will prepare a draft for the September 8 board meeting.

C. Board Workshops – Planning

The board discussed workshops for the coming year. Dr. Graham will prepare a proposed schedule for the September 8 board meeting.

15. CLOSING OF MEETING

A. Board Meeting Recap

- District Mission & Vision Statement – update revisions
- Revise Stakeholder Feedback Plan
- Sign tax papers for Mr. Whitmore
- Kickoff – September 1, 8:00 a.m., Winslow Elementary School
- Opening of Schools – September 2
- Homecoming – September 19 – Senior High School
- Policies – second read – September 8

B. Adjournment

MOTION TO ADJOURN THE MEETING AT 8:53 P.M.

MOVED: Mr. Bower

SECONDED: Mrs. Wickerham

MOTION CARRIED: 7-0

C. Next Board of Education Meeting

The next Board of Education meeting is scheduled for 7 p.m. Tuesday, September 8, 2015.

Respectfully submitted,

Sheri Brege

Acting School District Clerk

Board Approved: September 8, 2015